

JOINT APPOINTMENTS AND IMPLEMENTATION COMMITTEE – 30 JANUARY 2012

TERMS OF REFERENCE

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RECOMMENDATIONS

That the Terms of Reference for the Joint Appointments and Implication Committee be agreed.

- 1 Chiltern and South Bucks District Council have entered into an Inter Authority Agreement on 19 January 2012 to establish Joint Arrangements to work together to share a Joint Chief Executive and a Joint Senior Management Team (Stage One), and then to examine the opportunities for further savings by the joining together of services, assets, officer posts and officer teams (Stage Two).
- 2 The Authorities have agreed a joint Statement of Intent, a set of aims and a set of general principles to underpin the implementation of the Joint Arrangements by way of the Inter Authority Agreement. The Joint Arrangements and the agreed aims and principles shall be as defined and as agreed in the Inter Authority Agreement (IAA).

Membership

- 3 10 Councillors - comprising at least five members from each Authority, politically balanced. Appointments to be by resolution of each Council. Quorum will be at least two elected members from each Authority. There will be no more than two members of the Joint Committee from each Council.

Function

- 4 A non-executive committee of the Council established to deal with the implementation of the human resources implications of the Joint Arrangements.

Remit

- 5 Its primary functions are as follows:-
 - to deal with the arrangements for the appointments to the Joint Chief Executive and Joint Senior Management Team posts subject to the reference back to the relevant Full Council meeting of any decision which statutorily requires such approval.

- to deal with any other staffing related implementation matters referred to it by the Joint Committee or by the Authorities.
 - to consider and advise the Joint Committee on any other human resource matter connected with the Joint Arrangements which the Joint Committee specifically asks the JAIC to consider and report on.
- 6 The Authorities may amend the terms of reference and/or membership of the JAIC from time to time. Any such amendment shall be agreed in writing by each Authority by reference back to each full Council, taking into account any recommendation from the JAIC.

Delegations

- 7 All matters necessary to enable the JAIC to carry out its remit save for any 'Reserved Decisions' as defined in the Inter Authority Agreement.

Meetings

- 8 As and when necessary. Venue to alternate between the two authorities offices and a member of the host authority will chair each meeting. A member of staff of the host authority will provide the secretarial support to each meeting.

Standing Orders

- 9 Rules 5, 6, 12, 13, 16 (save for Rule 16(2) the Chairman shall not have a casting vote), 17, 18, 19, 20 and 21 the South Bucks District Council Procedure Rules shall apply to the meetings of the JAIC, and which for the avoidance of doubt are the same as Rules 5, 6, 11, 12, 14 (save for Rule 14(2), the Chairman shall not have a casting vote), 15, 16, 17, 18 and 19 of the Chiltern District Council or in so far as they include additional provisions or more generous provisions i.e. time limits on speeches, the additional and more generous rules shall so apply.
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